

**COLIBAN WATER  
GIFTS, BENEFITS AND HOSPITALITY REGISTER  
1 JULY 2018 TO 30 JUNE 2019**

No.	Date gift was offered:	Supplier No.	Type of organisation:	Board Director, Executive or Employee:	Description of gift offered:	Do you believe that the gift offered may be of cultural, historic or other significance?	Detail the significance:	Estimated value of gift offered:	Estimated value of gift offers received in the last 12 months:	Is the gift prohibited?	The gift was:	What is the 'legitimate business reason' for accepting the gift (i.e. business purpose that furthers the official business or other legitimate goals of the agency, Public Sector or State)?	On what basis are you applying to use the gift as your own?	Further comments:
202	03 Jun 2019	NS029	Customer	Employee	Small crystal guardian angle sun-catcher	No		10	10	No	Accepted on behalf of the organisation		To avoid being in breach of the policy through no fault of my own	
201	17 Apr 2019	NS004	Education	Executive	International Summit 30th Anniversary Gala Dinner	No		290	290	No	Declined			
200	08 May 2019	NS010	Strategic Partner	Executive	Tea and coffee	Yes	A cultural souvenir from Vietnam.	100	100	No	Accepted on behalf of the organisation	The organisations have been involved in a mentoring arrangement for the past two years. This mentoring arrangement has been funded by the Department of Foreign Affairs and Trade (DFAT), and administered by the Australian Water Partnership (AWP) and the Australian Water Association (AWA).		
199	08 May 2019	NS010	Strategic Partner	Board Director	A scale model of a traditional Vietnamese bronze drum in a display case	Yes	Symbolises the relationship between the two organisations.	500	500	No	Accepted on behalf of the organisation	The organisations have been involved in a mentoring arrangement for the past two years. This mentoring arrangement has been funded by the Department of Foreign Affairs and Trade (DFAT), and administered by the Australian Water Partnership (AWP) and the Australian Water Association (AWA). Culturally, it would have caused offence if Coliban Water had refused this symbol of the strong relationship between the two organisations.		
198	16 Apr 2019	11493	Not-for-profit stakeholder	Executive	Invitation to attend breakfast during conference in May 2019	No		50		No	Declined			
197	28 Mar 2019	12002	Service organization	Executive	Attendance and dinner as part of a meeting at which Coliban Water presented	No		20		No	Accepted and kept (Token gifts only)			
196	21 Mar 2019	10147	Not-for-profit stakeholder	Employee	Networking cocktail reception	No		25		No	Declined			
195	04 Mar 2019	10753	Industry stakeholder with commercial interest	Executive	As part of annual industry dinner	No		75		No	Declined			
194	13 Feb 2019	NS037	Industry stakeholder with commercial interest	Executive	Invitation to dinner	No		75		No	Declined			
193	04 Mar 2019	10753	Industry stakeholder with commercial interest	Executive	Dinner invitation	No		100		No	Declined			
190	12 Feb 2019	10399	Supplier	Employee	Annual client event	No		195		No	Accepted on behalf of the organisation		Prior written approval has been granted for sponsored attendance at a conference or familiarisation tour	
189	15 Feb 2019	NS038	Media and Research Company	Executive	Attendance at a presentation where breakfast will be served	No		75		No	Declined			
188	05 Feb 2019	NS039	Supplier	Executive	Small stuffed teddy bear	No		5		Yes - May bring integrity into disrepute	Accepted on behalf of the organisation	The gift was received by unsolicited mail so could not be declined. It is intended to donate the item to charity.		
187	05 Feb 2019	12538	Supplier	Employee	15 pens and 15 mini jelly beans packets	No		40		No	Accepted on behalf of the organisation			The items were distributed amongst staff
186	05 Feb 2019	NS039	Supplier	Employee	A small teddy bear	No		5		No	Accepted and kept (Token gifts only)		To avoid being in breach of the policy through no fault of my own	
185	23 Jan 2019	10800	Government agency	Executive	Invitation to luncheon	No		50	50	No	Declined			

184	17 Dec 2018	10720	Supplier	Executive	Lunch	No		25	25	Yes - Other reasonable perception	Accepted on behalf of the organisation	The offer was declined.	To avoid being in breach of the policy through no fault of my own	
183	18 Dec 2018	12298	Supplier	Employee	Gift Voucher and lollies	No		597	597	Yes - May bring integrity into disrepute	Declined			
182	19 Dec 2018	NS033	Accreditation Authority	Executive	Reusable coffee cup	No		14	14	No	Accepted on behalf of the organisation		The cup will be placed in the general staff pool for raffling.	
181	17 Dec 2018	NS034	Supplier	Employee	2 X drink bottles, 1 pen and a USB	No		12	12	Yes - Conflict of interest	Accepted on behalf of the organisation	The gift offer was received via unsolicited mail so could not be declined.		
180	30 Nov 2018	10020	Supplier	Employee	An invitation to a client Christmas party	No		0	0	Yes - Conflict of interest	Declined			
179	30 Nov 2018	NS035	Newspaper	Executive	Invitation to breakfast function	No		50	50	No	Declined			
178	27 Nov 2018	10031	Supplier	Employee	Calendar	No		5	5	No	Accepted and kept (Token gifts only)			
177	08 Nov 2018	10832	Network	Executive	Invitation to end of year dinner celebration	No		50	50	No	Declined			
176	04 Nov 2018	10083	Network	Executive	Invitation to Awards Luncheon	No		50	50	No	Accepted on behalf of the organisation	Event to celebrate individual and collaborative achievements in the Victorian water industry over the previous year.		
175	07 Nov 2018	10823	Supplier	Employee	Ticket to end of year function (including accommodation)	No		300	300	No	Accepted on behalf of the organisation	Support of business partnership approved by senior Management		
174	07 Nov 2018	10823	Supplier	Executive	Ticket to end of year function (including accommodation)	No		120	120	No	Declined			
173	16 Nov 2018	NS010	Strategic Partner	Executive	Cartons of coffee from Vietnam.	No		80	10580	No	Accepted on behalf of the organisation	This gift is being offered within the specific context of the twinning program, which is being funded by the Australian Water Partnership, with the support of the Department of Foreign Affairs and Trade, for the specific purpose of undertaking mentoring and capacity building	The coffee will be distributed to staff lunch rooms and coffee stations for use by all staff.	
172	16 Nov 2018	NS010	Strategic Partner	Executive and Employee	As part of the twinning/mentoring arrangement between Coliban Water and a Vietnamese Water Corporation, the organisation made the offer to cover all costs related to accommodation, hospitality, transportation by car and pick up from/to airport for five (5) Coliban Water staff whilst they were in Vietnam undertaking mentoring work	No		5000	10500	No	Accepted on behalf of the organisation	This gift is being offered within the specific context of the twinning program, which is being funded by the Australian Water Partnership, with the support of the Department of Foreign Affairs and Trade, for the specific purpose of undertaking mentoring and capacity building	Prior written approval has been granted for sponsored attendance at a conference or familiarisation tour	Coliban Water's participation in the twinning program has been endorsed by the Board of Coliban Water.
171	01 Nov 2018	10020	Supplier	Executive	Invitation to Christmas Party	No		100	100	Yes - Other reasonable perception	Declined			
170	02 Nov 2018	10020	Supplier	Executive	Invitation to Christmas Party	No		75	75	Yes - Conflict of interest	Declined			
169	01 Nov 2018	10800	Government agency	Executive and Employee	End of year celebration	No		100	200	No	Declined			
168	19 Jul 2018	10454	Industry training provider	Employee	Credit towards training registration fees offered to an individual as a prize	No		3500	3500	Yes - Other reasonable perception	Accepted on behalf of the organisation	Management accepted the benefit on behalf of the organisation and made it available to any employee next participating in an approved course.		
167	20 Aug 2018	10507	Supplier	Executive	Invitation to Supplier's Event	No		120	205	Yes - Other reasonable perception	Accepted on behalf of the organisation	The invitation was reviewed by Management and permission to attend was granted by the Managing Director.		
166	30 Jul 2018	NS036	Supplier	Executive	Ticket to Communications and digital transformation conference	No		100	100	Yes - Conflict of interest	Declined			
165	18 Sep 2018	12139	Supplier	Employee	6 x tickets to Oktoberfest	No		120	120	Yes	Declined			
164	11 Sep 2018	11499	Supplier	Executive	Industry Leaders Forum Breakfast	No		50	50	Yes - Conflict of interest	Declined			
163	06 Sep 2018	10850	Not-for-profit stakeholder	Employee	Note pad, Cup, Pen, and Travel cup	No		9	9	No	Accepted and kept (Token gifts only)	The items were picked up from stands at a water industry trade show.		

