

**Tenant – Occupying:**

.....  
 Property Address: ..... Postcode: .....

.....  
 Account Reference: ..... Occupation Date: .....

.....  
 Mailing Address (if different from above): ..... Postcode: .....

**Tenant – Vacating:**

.....  
 Property Address: ..... Postcode: .....

.....  
 Account Reference: ..... Vacating Date: .....

.....  
 Mailing Address (if different from above): ..... Postcode: .....

**Individual Details:**

Applicant 1	
Title:	<input type="checkbox"/> Miss <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms
First Name:	Second Name:
Surname:	
Telephone:	Date of Birth:
Concession (Name on Card):	
CRN:	Type:
Date of Grant:	Expiry Date:
Licence Number:	

Applicant 2 (2 <sup>nd</sup> person on account if applicable)	
Title:	<input type="checkbox"/> Miss <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms
First Name:	Second Name:
Surname:	
Telephone:	Date of Birth:
Concession (Name on Card):	
CRN:	Type:
Date of Grant:	Expiry Date:
Licence Number:	

**Real Estate Agent Managing Property / Property Owner Details:**

.....  
 Company / Name: ..... Telephone: ..... Fax: .....

.....  
 Address: ..... Postcode: .....

**Declaration**

A Coliban Water staff member or nominee must confirm with the tenant applicant the information contained in this form is true and correct. Advise the applicant of the following:

The applicant is required to notify Coliban Water when vacating the premises and that 48 hours advance notice is required for a water meter reading, otherwise the tenant will be liable for usage charges beyond their vacating date. Coliban Water collects personal information solely for the purpose of providing water and wastewater services to customers.

Initials of staff member: .....

Coliban Water  
 PO Box 2770  
 Bendigo DC VIC 3554  
 revenue@coliban.com.au

Tel: 1300 363 200  
 Fax: 5434 1340  
 www.coliban.com.au

Office Use Only		
Date Application Received:		Processed By:
Property Reference Number:	Meter Read:	Information Source:
Existing Tenant Reference Number:	Meter Read Date:	Real Estate Agent <input type="checkbox"/> Landlord <input type="checkbox"/> T1 <input type="checkbox"/> T2 <input type="checkbox"/>
New Tenant Reference Number:	Date Read Entered:	Verbal <input type="checkbox"/> In writing <input type="checkbox"/>