

This form is to be used to make an amendment to your water licence. An amendment may include a change of address, name, service points, outlets, ABN etc. The form cannot be used to change the ABA or water volume on your water licence.

Prior to the completion of this application you must read and understand the licence terms and conditions to "Take and Use" water from the Coliban Water rural system.

If you have any questions or concerns please contact our Rural Customer Service team on 1300 363 200.

Section A: amendment request

Amendment request

What details are to be changed? (please tick)

- Name (please attach a marriage certificate if you have changed your name)
- Removing or adding a person (all parties are required to sign the form. Please attach a death certificate or letter from a solicitor if applicable)
- Postal address
- Contact details (phone, fax, email)
- ABN / trading name (please attach a copy of the official Australian Government ABN certificate)
- Service points / outlet numbers
- Other; please specify: _____

Section B: current details

Applicant details

(If more than two individual licensees please attach on a separate page – all parties listed must sign the declaration on this form.)

Title (please circle) Mr / Mrs / Ms / Miss / Dr

Given names: _____ Surname: _____

Title (please circle) Mr / Mrs / Ms / Miss / Dr

Given names: _____ Surname: _____

Or

Company / Business / trading name: _____

Company contact person: _____

Position held within company: _____

ABN: _____

Contact details

Postal address: _____

Town: _____ State: _____ Postcode: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

Property details

Property address: _____

Town: _____ State: _____ Postcode: _____

Service point / Outlet numbers: _____
_____**Section C: details to be changed**

Please complete the relevant section where an amendment / change is required.

Name change

(If more than two individual licensees please attach on a separate page – all parties listed must sign the declaration on this form.)

Title (please circle) Mr / Mrs / Ms / Miss / Dr

Given names: _____ Surname: _____

Title (please circle) Mr / Mrs / Ms / Miss / Dr

Given names: _____ Surname: _____

Adding or removing a person from the water licence (please tick) Adding a person; or removing a person

Name: _____

Postal address change

Postal address: _____

Town: _____ State: _____ Postcode: _____



Contact details change

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

ABN / trading name change

Company / Business / trading name: _____

Company contact person: _____

Position held within company: _____

ABN: _____

Service points / outlet number (please list all service points / outlet numbers)

Other changes (please complete if the above options do not cover your change request)

Approvals / declarations

- I/we have read and understand the licence terms and conditions to take and use water from the Coliban Rural Water System. Documents available online at www.coliban.com.au.
- I/we understand that the information provided on this form is true and correct. I/we are aware that it is an offence to supply false or misleading information.
- I/we are aware that Coliban Water may release information contained in this application, at the discretion of Coliban Water to relevant parties and organisations in accordance with the relevant legislation. Coliban Water protects your privacy by collecting and handling information in accordance with the requirements of the *Information Privacy Act 2000*.

Applicants signature: _____ Date: _____

Please print name: _____
(Please note position within company if applicable)

Applicants signature: _____ Date: _____

Please print name: _____
(Please note position within company if applicable)

Submitting the form

Please mail the completed and any required attachments:

Rural Customer Service Team
Coliban Water
PO Box 2770
BENDIGO DC VIC 3554

Check list:

- Complete all sections A and B of the form.
- Complete the relevant questions in Section C of the form.
- Attach any relevant evidence required e.g.: marriage certificate