

MEETING SUMMARY

Item Business Item

1. Apologies

2. Declarations

3. Previous Meeting

3.1 Minutes

The Board approved the previous meeting minutes with some amendments.

3.2 Action Items

The Board reviewed action items from previous meetings.

4. Occupational Health & Safety

4.1 Occupational Health & Safety Culture

The Board reviewed progress on achievement of OH&S targets.

5. Presentations

5.1 Statement of Obligations

The Board reviewed a presentation from the Department of Sustainability and Environment (DSE) on their review of the Statement of Obligations.

5.2 Managing Director Selection

The Board discussed the next stages in the process of appointing a permanent Managing Director.

5.3 WaterPlan 3 Communications

General Manager Communications and Customer Service, provided the Board with a report on stakeholder engagement in the development of Waterplan 3.

6. Activity Reports

6.1 Chairman's Report

Chairman updated the Board on his recent activities.

6.2 Managing Director's Report

Managing Director updated the Board on his recent activities.

6.3 Business Report

The Board reviewed the August Business Report and discussed with management performance for that month.

7. Project Control Committee

7.1 Committee decisions and analysis

The Board reviewed capital project performance.

7.2 Huntly Development

The Board did not approve on this occasion the mandating of recycled water in the Huntly development or the connected capital expenditure. The Board required further information before this decision could be made.

8. Decision Reports

8.1 Risk Management Framework

The Board approved the change in the way risk is reported in the Business Report.

8.2 Public Meeting

The Board approved the arrangements for a public Board meeting in February 2012.

8.3 Water Restrictions

The Board endorsed the commencement of consultation of the proposed Victorian model water restriction By-Law for the Coliban Region from 17 October for 28 days subject to approval of the model By-Law by the Minister for Water.

- 8.4 Permanent Water Saving Plan
The Board endorsed commencement of consultation of the proposed Victorian model Permanent Water Savings Plan for the Coliban Region from 17 October for 28 days subject to the approval of the Minister for Water.
- 8.5 Board Committees
The Board approved membership of Board Committees.
- 8.6 Board Priorities
The Board approved priorities for the year ahead.
- 8.7 Board calendar 2012
The Board approved meeting dates for 2012.
- 9. Information Reports**
- 9.1 WaterPlan 3 Development
The Board noted with approval that Coliban Water's Water Plan 3 preparations are making good progress.
- 9.2 Stormwater Harvesting
The Board noted that Coliban Water is participating in local government initiatives to identify stormwater harvesting projects for further development.
- 9.3 Non-Revenue Water
The Board noted Coliban Water's non-revenue water strategy.
- 10. Standing Reports**
- 10.1 Accounts passed for payment
The Board reviewed payments made by Coliban Water.
- 10.2 Committee Meetings
The Board reviewed a report on the activities of the Audit Committee.
- 10.3 Register of Sealed Documents
The Board noted documents that had been signed using the corporate seal.
- 10.4 Variations from Procurement Policy
The Board noted variations from procurement policy.
- 10.5 Borrowings Report
The Board reviewed Coliban Water's debt position at 31 July 2011 of \$269 million.
- 11. General Business**
- 11.1 Meeting Evaluation
The Board reflected on the results of the evaluation of the September meeting and completed the evaluation forms for the October meeting.
- 11.2 Other Matters
The Board discussed the November meeting to be held in Kyneton.
- 12. Next Meeting**
4 November 2011